

# Braunton School and Community College Academy Trust

(A company limited by guarantee)

Annual Report and Financial Statements

for the Year Ended 31 August 2015

Registration number: 7989226

# **Braunton School and Community College Academy Trust**

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# **Braunton School and Community College Academy Trust**

## **Reference and Administrative Details**

<b>Members</b>	Mrs J Baxter Mr M Byrom (resigned 28 April 2015) Mr B Eason Mr C Reed (resigned 9 June 2015) Mr M Cammack Mr D Sanders (appointed 1 September 2015) Mr N Tanton (appointed 1 September 2015)
<b>Governors and Trustees (Directors)</b>	Mrs J Baxter, Chair of Trustees Ms P Beevers Mr M Byrom (resigned 28 April 2015) Mr A Cooper (resigned 31 October 2014) Ms C Davenport (resigned 12 February 2015) Mr B Eason Ms C Fisher Mr A Hale (resigned 12 February 2015) Mr D Hartnoll Mr D Liversedge Mr C Reed (resigned 9 June 2015) Ms M Robinson Ms L Sedgwick Mr N Tanton Mrs C Viqueira (resigned 1 September 2015) Mr M Cammack, Headteacher Mr M Juby
<b>Company Secretary</b>	Ms F Johnson
<b>Principal</b>	Mr M Cammack
<b>Senior Management Team</b>	Mr M Cammack, Headteacher Mr A Pearce, Deputy Head Mrs M Frost, Assistant Head Mr G Brock, Assistant Head Mrs S Piper, Finance Manager Mr D Ludley, Estate Manager Ms F Johnson, HR/Admin Systems Manager

## **Braunton School and Community College Academy Trust**

### **Reference and Administrative Details (continued)**

<b>Principal and Registered Office</b>	Barton Lane Braunton EX33 2BP
<b>Company Registration Number</b>	7989226
<b>Auditors</b>	Francis Clark LLP Statutory Auditor Vantage Point Woodwater Park Pynes Hill Exeter Devon EX2 5FD
<b>Bankers</b>	Lloyds TSB 8 Caen Street Braunton EX33 1AA
<b>Solicitors</b>	Foot Anstey LLP Senate Court Southernhay Gardens Exeter Devon EX1 1NT

# **Braunton School and Community College Academy Trust**

## **Trustees' Report for the Year Ended 31 August 2015**

The trustees present their annual report together with the financial statements and auditors' report of the charitable company for the year ended 31st August 2015. The annual report serves the purpose of both a trustees' report, and a directors' report under company law.

The trust operates an academy for pupils aged 11 to 16 serving a catchment area in North Devon. It has a pupil capacity of 750 and had a roll of 659 in the school census on the 2nd October 2014.

### **Structure, Governance and Management**

#### **Constitution**

The Braunton School and Community College Academy Trust was opened as an Academy on 1st April 2012 - the current accounting period is the 1st September 2014 to 31st August 2015. It is a company limited by guarantee and an exempt charity. The Charitable Company's Memorandum and Articles of Association are the primary governing documents of the Academy Trust.

The Governors act as the Trustees for the charitable activities of Braunton School and Community College Academy Trust and are also the directors of the Charitable Company for the purposes of company law. Braunton School and Community College Academy Trust is known as Braunton Academy.

Details of the trustees who served during the year are included in the Reference and Administrative Details on page 1.

#### **Members' liability**

Each member of the Charitable Company undertakes to contribute to the assets of the charitable company in the event of it being wound up while they are a member, or within one year after they cease to be a member, such amount as may be required, not exceeding £10, for the debts and liabilities contracted before they cease to be a member.

#### **Trustees' Indemnities**

Governors benefit from indemnity insurance purchased at the Academy Trust's expense to cover the liability of the Governors which by virtue of any rule of law would otherwise attach to them in respect of any negligence, default or breach of trust or breach of duty of which they may be guilty in relation to the Academy Trust, provided that any such insurance shall not extend to any claim arising from any act or omission which the Governors knew to be a breach of trust or breach of duty or which was committed by the Governors in reckless disregard to whether it was a breach of trust or breach of duty or not and provided also that any such insurance shall not extend to the costs of any unsuccessful defence to a criminal prosecution brought against the Governors in their capacity as Directors of the Academy Trust. The indemnity is a limit of £5,000,000.

#### **Method of recruitment and appointment or election of Trustees**

The Academy's Governing Body comprises the Principal, 5 Parent Governors, up to 5 Staff Governors (providing that the total number of Governors, including the Principal, who are employees of the Academy Trust, does not exceed one third of the total number of Governors) and up to 9 Community Governors.

The Academy Trust shall have the following Governors as set out in its Articles of Association and funding agreement:

- up to 19 Governors in total (5 of whom are Trust members).
- up to 5 Parent Governors who are elected by Parents of registered pupils at the Academy.
- up to 5 staff Governors appointed by Staff of the Academy (one of which is the Principal)

# **Braunton School and Community College Academy Trust**

## **Trustees' Report for the Year Ended 31 August 2015 (continued)**

- up to 9 Community Governors who are appointed by the Governing Body.

Governors are appointed for a four year period, except that this time limit does not apply to the Principal or Members of the Board of Trust. Subject to remaining eligible to be a particular type of Governor, any Governor can be re-appointed or re-elected.

When appointing new Community Governors, the Board will give consideration to the skills and experience mix of existing Governors in order to ensure that the Board has the necessary skills to contribute fully to the Academy's development. Staff and Parent Governors are recruited through an election process (see above).

### **Policies and Procedures adopted for the Induction and Training of Trustees**

The training and induction provided for new Governors will depend upon their existing experience but would always include a tour of the Academy and a chance to meet staff and pupils. All Governors are provided with copies of policies, procedures, minutes, accounts, budgets, plans and other documents that they will need to undertake their role as Governors. As there are normally only two or three new Governors a year, induction tends to be done informally and is tailored specifically to the individual. Advantage is taken of specific courses offered by the Local Authority and other bodies.

1. All new governors are required to attend New Governor Training through LDP Governor Support.
2. All new governors are required to attend a full round of Portfolio and Full Governing Body meetings to familiarise themselves with the procedures of the Governing Body.
3. All new Governors receive a comprehensive Induction pack of past minutes and further appropriate information to enable them to become effective governors.

### **Organisational Structure**

The Full Governing Body meets twice each term. The Board establishes an overall framework for the governance of the Academy and determines membership, terms of reference and procedures of Portfolio groups. It receives reports including policies from its Portfolio Groups for ratification. It monitors the activities of the Portfolio Groups through the reports of their meetings. The Board may from time to time establish Working Groups to perform specific tasks over a limited timescale.

From September 2014 the Resources and Teaching and Learning sub-committees of the Governing Body are run completely as Portfolio Groups.

The Portfolio Groups now include:

- Finance, and Estate, including security and health and safety matters,
- Leadership & Management, including Staff resourcing,
- Student Progress, Teaching, Learning, Assessment & Outcomes,
- Student Behaviour/Safeguarding.

These Groups meet twice per term to monitor, evaluate and review Academy policy, practice and performance in relation to curriculum planning, communications, target setting and assessment and all pastoral issues.

The following decisions are reserved to the Board of Governors; to consider any proposals for changes to the status of constitution of the Academy and its governing body portfolio structure, to appoint or remove the Chairman and/or Vice Chairman, to appoint the Principal and Company Secretary, to approve the capital expenditure plan, school improvement plan and budget.

## **Braunton School and Community College Academy Trust**

### **Trustees' Report for the Year Ended 31 August 2015 (continued)**

The Governors are responsible for setting general policy, adopting an annual plan and budget, approving the statutory accounts, monitoring the Academy by the use of budgets and other data, and making major decisions about the direction of the Academy, capital expenditure and staff appointments.

The Trustees and Board of Governors have devolved responsibility for day to day management of the Academy to the Principal and Senior Leadership Team (SLT). The SLT comprises the Principal and Assistant Headteachers and includes the Estate Manager, Finance Manager and the H.R./Admin Systems Manager. The SLT implement the policies laid down by the Governors and report back to them on performance.

The Academy has a leadership structure which consists of the Governors and the Senior Leadership Team. The aim of the leadership structure is to devolve responsibility and encourage involvement in decision making at all levels.

The Principal is the Accounting Officer.

#### **Related Parties and Other Connected Charities and Organisations**

The Academy has strong collaborative links with the five primary schools which form the Local Learning Community with funds through Devon Local Authority to support transition and other learning partnerships. One of the primary schools, Marwood School has become a training school and Braunton Academy will benefit from that additional status. Another primary school, Caen Community Primary School, was cited by Braunton Academy as a school that Braunton Academy was pledged to support following its emergence from special measures in 2011-12. The successful 2012 OFSTED for Caen Community Primary School praised Braunton Academy's supportive partnership.

In addition Braunton Academy has close informal partnerships with local Colleges, secondary schools, special schools and behavioural support units in the North Devon Area. This collective of schools is called North Devon Academic Board (NORDAB)

None of these partnerships or collaborations can either control or significantly influence the decisions and operations of Braunton Academy Trust. There is a Parent Teacher Association called the Braunton Friends PTA who raise funds for the sole benefit of Braunton Academy.

#### **Objectives and Activities**

##### **Objects and Aims**

The principle object and activity of Braunton Academy is to advance for the public benefit education in the United Kingdom, in particular by establishing, maintaining, carrying on, managing and developing a school, offering a broad range of curriculum for students of different abilities in the 11-16 age range.

The principle object and activity of the Charitable Company is the operation of Braunton Academy to provide free education and care for students of different abilities between the ages of 11 and 16.

Braunton Academy's vision for all is clearly shared in the 2014 -15 Academy Improvement Plan it states *'By the time our students are ready to leave us, we want them all to reach their full academic potential and to be successful independent learners who can look forward to enjoy a fulfilling, prosperous and healthy life. In addition, we want our young people to play an active part in making our world a more peaceful, equitable and sustainable place.'*

Braunton Academy is committed to providing high quality, innovative learning experiences through an exciting and innovative curriculum.

# **Braunton School and Community College Academy Trust**

## **Trustees' Report for the Year Ended 31 August 2015 (continued)**

Our motto for Braunton Academy is 'Aspire & Achieve'. We intend to enable each student to realise his or her full academic, creative and physical potential and to develop positive social and moral values. Our Academy is a community in which the young people can flourish supported by excellent well-trained staff and well informed and fully engaged parents.

The specific aims of Braunton Academy during the period ended 31 August 2015 are summarised below:

- to continue to raise the standard of educational attainment and achievement of all students;
- to provide a broad and balanced curriculum, including a good range of extra-curricular activities before and after core school time;
- to develop students as effective independent life-long learners;
- to continue to develop all of the staff so they can deliver the best learning experiences to our students in a safe and pleasant learning environment;
- to develop the Academy site, its resources and facilities, so that it enables students to achieve their full potential;
- to ensure that every student enjoys the same high quality education in terms of resourcing, tuition and care;
- to improve the effectiveness of the Academy by keeping the curriculum and organisational structure under continual review;
- to ensure best value for the funds expended;
- to develop greater coherence, clarity and effectiveness in school systems;
- to comply with all appropriate statutory safeguarding, health and safety and curriculum requirements;
- to maintain close links with the local community and local business;
- to continue to develop strong reciprocal, national and international, school links;
- to develop the Academy's capacity to lead and manage change, and
- to conduct the Academy's business in accordance with the highest standards of integrity, probity and openness.

### **Objectives, Strategies and Activities**

Detailed strategies for the year are contained in our Academy Improvement Plan 2014 -15 which is available from the Academy website. Improvement focuses identified for this year included:

- Continued development of systems for tracking, monitoring student attainment and targeted intervention strategies to support underperforming students and student premium cohorts, including the introduction of 4Matrix.
- Development of the quality of teaching and learning through an innovative training programme and paired lesson observations to share best practice with the wider staff.
- Developing our Academy status and planning for a new relationship with Devon LDP and embracing the market place of provision.
- Continuing to develop leadership capacity and quality at all levels in the organisation through engagement in externally provided programs, internships and coaching.
- Developing our whole school CPD, performance management and strategic leadership through the use of Blue Sky to secure our iIP Gold status (achieved in July 2014).
- Continuing the development of a series of school site improvement bids for submission in 2015-16 through TFQ Architects who are local experts with a strong track record.



## **Braunton School and Community College Academy Trust**

### **Trustees' Report for the Year Ended 31 August 2015 (continued)**

- Develop independent learning by working with staff, parents and students to embed the homework policy and change the way home learning can be delivered and facilitated.
- Develop strategic governance through training, seeing best practice in other schools and the piloting of a portfolio model.
- Developing a sharper marketing strategy to maintain student numbers in an increasingly competitive climate.
- Increase income for additional activities by commissioning professional fund raisers.

#### **Public Benefit**

The Governors confirm that they have complied with the duty in Section 4 of the Charities Act 2006 to have due regard to the Charity Commissioner's general guidance on public benefit in exercising their powers or duties. They have referred to this guidance when reviewing the Academy's aims and objectives and in planning its future activities.

Braunton Academy aims to advance for the public benefit, education in Braunton and the surrounding area. As an Academy we have a duty to support other schools. Our named school in the Academy status is Caen Community Primary School in Braunton. We support this school through advice and support from schools staff and the provision of outreach support work and the offer of the use of our specialist facilities to enhance the learning opportunities for Caen Community Primary School.

# Braunton School and Community College Academy Trust

## Trustees' Report for the Year Ended 31 August 2015 (continued)

### Strategic Report

#### Achievements and Performance

##### Exam results 2015 (August 2015 unvalidated)

Entry profile for the outgoing Y11 at Key Stage 2 was aps 28.4, which is equivalent to the national average profile according to Ofsted Raise online 2015 un-validated data. However, the headline figures were in line with 2014.

5A*- C including English and Maths all students	58%
5A*- C	66%
5A* - G	99%
5A*/A	13%
1A*/A	51%
A*- C English	70% of Entries
A* - C Maths	75% of Entries
2A*- C Science	69% of Entries

##### Other outcomes from Braunton Academy during 2014/2015

- The completion of the new Learning Centre and demolition of the Devon Ladies, through the successful ACMF bid awarded in 2013-14.
- Awarded CIF bid of £109,031 towards the cost of refurbishing the Quad Toilets.
- Successful appointment of a new Assistant Headteacher, to commence 1st January 2016.
- With the re-accreditation for the International School Award, visits were made by the school to France and Italy.
- Awarded new MOD grant for 2015-16.
- Awarded new grant from British Council in respect to connecting classrooms project.
- The school's Website and Prospectus all updated.
- Revitalised Braunton Friends PTA, which has been very successful in raising funds for the school.

##### Going Concern

After making appropriate enquiries, the Governing Body has a reasonable expectation that the Academy Trust has adequate resources to continue in operational existence for the foreseeable future. For this reason it continues to adopt the going concern basis in preparing the financial statements. Further details regarding the adoption of the going concern basis can be found in the Statement of Accounting Policies.

##### Financial Review

##### Key Financial Performance indicators

The main financial performance indicator is the level of reserves held at the Balance Sheet date, is in line with the Academy's Reserve Policy. The total funds held as at the 31st August 2015 was £7,562,982, of which £299,879 is unrestricted reserves, against a recommended free reserve balance of £250,000.

## Braunton School and Community College Academy Trust

### Trustees' Report for the Year Ended 31 August 2015 (continued)

The General Annual Grant carry forward balance as at the 31st August 2015 was £42,890 which represented 1% of GAG income. The carried forward balance is in line with the Funding Agreement held with the EFA which restricts the carry forward to 12%.

As funding for the Academy is based on the number of students on roll, it is a key performance indicator. The Academy has seen the number of students stabilise, although there is a known 'bulge' from the Academy's feeder school, which will start impacting within the next two years.

Another key financial performance indicator is staffing costs as a percentage of GAG. For the financial year 2014/15 this is 91%.

The following KPI's (Key performance indicators) were set at the start of the year

	Target	Actual
GAG carry forward	-	£43k
Total unrestricted funds balance	£250k	£299k
Student to teacher ratio	17.7 to 1	17.2 to 1
Teaching to non-teaching staff ratio	1:1	1:1.07
Student Attendance	95%	94%
Total income per student	n/a	£5,730
Total GAG per student	n/a	£4,684
Staff costs per student	n/a	£4,202
Total learning resources costs per student	n/a	£304
LGPS deficit per student	n/a	£2,014
LGPS deficit per non-teaching staff members	n/a	£24,127
Cash balances at year end	n/a	£627
Net assets at the year end including pension liability.	n/a	£7,733

During the year ended 31 August 2015, the income for the Academy was £3,776,295. The majority of the Academy's incoming resources was obtained from the DFE via the EFA in the form of recurrent grants, the use of which is restricted to particular purposes. The grants received from the DFE during the year ended 31 August 2015 and the associated expenditure are shown as Restricted Funds in the Statement of Financial Activities.

The Academy was very successful in obtaining a CIF (Capital Improvement Fund) for £109,031 from the EFA in respect to the building of the Learning Centre. Fixed asset funding from the EFA is shown in the Statement of Financial Activities as Restricted Income in the Fixed Asset Fund. The Restricted Fixed Asset Fund balance is reduced by annual depreciation charges over the useful life of the assets concerned, as defined in the Academy's accounting policies.

Braunton Academy were also successful in obtaining notable grants and donations from

- Ministry of Defence of £32,042 to support Forces Service students, in the provision of extra learner mentoring capacity, to maximise student progress to target and overall attainment; increased after school, weekend and holiday extra-curricular clubs and activities; and, more opportunities for Forces parents to feel engaged with other parents/ the local community.
- Perrigo of £2,000 towards the running of the schools STEM club.
- British Council of £7,200 towards connecting classroom project with Nepal.

## **Braunton School and Community College Academy Trust**

### **Trustees' Report for the Year Ended 31 August 2015 (continued)**

During the year ended 31 August 2015, total expenditure of £3,797,246 which was predominately covered by recurrent grant funding from the DFE, together with other incoming resources.

At 31st August 2015 the net book value of Fixed Assets was £8,337,509 and movements in tangible fixed assets are shown in note 12 to the financial statements. The assets were used exclusively for providing education and associated support services to the students of the Academy.

The Land, buildings and other assets were transferred to the Academy upon conversion. Land and buildings were professionally valued on the 1st April 2012 at £7,150,000. Other assets have been included in the financial statements at a best estimate, taking into account purchase price and remaining useful lives.

The Academy has taken on the Pension Scheme Liability in the Local Government Pension Scheme in respect of its support staff transferred at conversion. As at 31st August 2015 the liability increased by £85,000 to £1,327,000.

During the Financial year ending 31st August 2015 the following financial policies were reviewed and updated.

- Finance Policy – which outlines the framework for financial management, including financial responsibilities of the Governing Body, Principal, Senior Leadership Team, Budget holders and other staff, as well as delegated authority spending.
- Lettings Policy – sets out the procedures and processes for external organisations hiring the schools facilities.
- Credit Card Policy – set outs the schools procedures for those members of staff who have a named credit card.
- LGPS & Discretionary Policy – A Policy Statement in relation to the exercising of a number of Discretions under the LGPS.
- Charging & Remission Policy - defines how Braunton Academy will ensure a good range of visits and activities is offered and, at the same time, try to minimise the financial barriers which may prevent some students taking full advantage of the opportunities.
- Currency Card Policy - set outs the schools procedures for those member of staff who are allocated a Currency Card for travelling abroad.

#### **Reserves Policy**

The Governors review the reserve levels of the Academy annually. This review encompasses the nature of income and expenditure streams, the need to match income with commitments and the nature of reserves. The Governors take into consideration the future plans of the Academy, the uncertainty over future income streams and other key risks identified during the risk review.

At 31st August 2015 the Academy had £299,879 of unrestricted free reserves and also £42,890 of restricted General Annual Grant which is available to spend on Educational activities. Other restricted reserves are detailed in note 16 to the financial statements.

#### **Investment Policy**

All funds surplus to immediate requirements are invested to optimal effect. Where cash flows allows, sums may be invested on deposits for extended periods.

Governors are committed to ensuring that all funds under the control are managed in such a way as to maximise return whilst minimising risk.

# Braunton School and Community College Academy Trust

## Trustees' Report for the Year Ended 31 August 2015 (continued)

### Financial and Risk Management Objectives and Policies

The Governors have assessed the major risks to which the Academy is exposed, in particular those relating to its finances, teaching, facilities and other operational areas. The Directors have implemented a number of systems to assess and minimise those risks, including internal controls described elsewhere.

The freeze on the Government's overall education budget, changes in funding arrangements for special educational needs and increasing employment and premises costs mean that budgets will be increasingly tight in coming years. Also, the new national funding formula does not favour small secondary schools with lower levels of deprivation. We need to hold reserves to carry the Academy through the next two years. The intention is to minimise redundancies and allow natural wastage coupled with lower cost restructuring to take Braunton Academy forward.

The Finance & Estate Portfolio Group meets twice a term to examine the financial health of the Academy. They review performance against budgets and overall expenditure by means of regular update reports. The Governors also regularly review cash flow forecasts and ensure sufficient funds are held to cover all known and anticipated commitments.

At the year end, the Academy had no significant liabilities arising from trade creditors or debtors where there would be a significant effect on liquidity.

The Governing Body recognises that the defined benefit scheme deficit (Local Government Pension Scheme), which is set out in Note 24 to the financial statements, represents a significant potential liability. However the Governors consider that the Academy is able to meet its known annual contribution commitments for the foreseeable future.

### Principle Risks and Uncertainties

The principle risks and uncertainties facing the Academy are as follows:

**Financial** - the Academy has considerable reliance on continued Government funding through the EFA. In the last year £3,453,803 of the Academy's incoming resources were ultimately Government funded and whilst this level is expected to continue, there is no assurance that Government policy or practice will remain the same or that public funding will continue at the same levels or on the same terms.

**Failure in governance and/or management** – the risk in this area arises from potential failure to effectively manage the Academy's finances, internal controls, compliance with regulations and legislation, statutory returns, etc. The Governors continue to review and ensure that appropriate measures are in place to mitigate these risks.

**Reputational** – the continuing success of the Academy is dependent on continuing to attract students in sufficient numbers by maintaining the highest educational standards. To mitigate this risk Governors ensure that student success and achievement are closely monitored and reviewed. In addition apposite Academy marketing strategy has been developed to maximise intake.

**Safeguarding and child protection** – the Governors continue to ensure that the highest standards are maintained in the areas of selection and monitoring of staff, the operation of child protection policies and procedures, health & safety and discipline.

**Staffing** – the success of the Academy is reliant on the quality of its staff and the Governors monitor and review policies and procedures to ensure continued development and training of staff as well as ensuring there is clear succession planning.



## **Braunton School and Community College Academy Trust**

### **Trustees' Report for the Year Ended 31 August 2015 (continued)**

**Fraud and mismanagement of funds** – The Academy has appointed an Internal Auditor to carry out checks on financial systems and records as required by the Academy Financial Handbook. All finance staff receive training to keep them up to date with financial practice requirements and develop their skills in this area.

#### **Plans for Future Periods**

Braunton Academy will continue to strive to provide outstanding learning opportunities to cater for all learner needs to improve the achievement and progress of all students. The Academy will continue to aim to attract high quality teachers and support staff in order to deliver its objectives. In addition tailor high quality CPD (continuing professional development).

The Academy will continue to work with partner schools (locally, nationally and internationally), businesses and other community organisations to extend and enhance the educational opportunities for students in the wider community.

The Academy will continue to develop its outreach capacity into the family of primary schools to create a seamless transitional experience for our future learners coupled with maximising our local intake so that Braunton Academy remains the very best first choice option in a very competitive locality.

Working with parents remains a key priority. They will be continue to be invited to a regular programme of Family Learning evenings with an ongoing agenda of learning to learn skills, literacy, numeracy, e-learning and parenting skills development. Parent forums will focus on home learning and continue to shape the 'Show my homework' and My Independent Learning Opportunity (MILO) project.

The development of Braunton Academy as an after school hours learning centre is another key goal that we will energetically pursue.

Further TFQ (architects) led bids will be submitted in December 2015 these being:

- Replacement of the existing heating system with the Quad block as it is life expired and potentially liable to failure.
- Condition improvement bid for the Quad Block.

With the demolition of the Devon Ladies Buildings, the Academy, with the support of the PFTA, will be refurbishing this area for improved outdoor space for Students.

Middle Leadership capacity building is a key priority for the Academy.

The new national funding formula does not favour small secondary schools with lower levels of deprivation. There will be further pressure on the school budget due to the increase in Teachers' Pension contributions with effective from 1st September 2015 and increase in Employers National Insurance Contributions with effect from 1st April 2016. As a consequence we will need to hold reserves to carry the Academy through the next three years.

We anticipate that student numbers will stabilise at around 660 and start to rise in 2016-17. Local demographic changes anticipate a rise in student numbers thereafter and the school should be at PAN (150) provided that good marketing strategies are in place.

Full details of our plans for the future are given in our Academy Improvement Plan 2015-16, which is available on our website or from the Company Secretary.

## Braunton School and Community College Academy Trust

### Trustees' Report for the Year Ended 31 August 2015 (continued)

#### Funds Held as Custodian Trustee on behalf of others

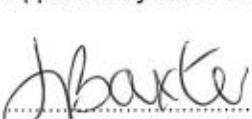
The Academy and its Governors do not act as the Custodian Trustees of any other Charity.


#### Auditor

In so far as the Trustees are aware:

- there is no relevant audit information of which the charitable company's auditor is unaware; and
- the Trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditor is aware of that information.

Approved by order of the Board of Trustees on 1/12/15 and signed on its behalf by:

  
Mrs J Baxter  
Trustee



# Braunton School and Community College Academy Trust

## Governance Statement

### Governance Statement

#### Scope of Responsibility

As trustees we acknowledge we have overall responsibility for ensuring that Braunton School and Community College Academy Trust has an effective and appropriate system of control, financial and otherwise. However such a system is designed to manage rather than eliminate the risk of failure to achieve business objectives, and can provide only reasonable and not absolute assurance against material misstatement or loss.

The board of trustees has delegated the day-to-day responsibility to the Principal as accounting officer, for ensuring financial controls conform with the requirements of both propriety and good financial management and in accordance with the requirements and responsibilities assigned to it in the funding agreement between Braunton School and Community College Academy Trust and the Secretary of State for Education. They are also responsible for reporting to the board of trustees any material weaknesses or breakdowns in internal control.

#### Governance

The information on governance included here supplements that described in the Trustees' Report and in the Statement of Trustees' Responsibilities. The board of trustees has formally met six times during the year. Attendance during the year at meetings of the board of trustees was as follows:

Trustee	Meetings Attended	Out of a possible
J Baxter (Chair Person)	6	6
P Beevers (Staff Governor)	6	6
P Bodimeade (resigned 12.02.15 - staff governor)	1	4
M Byrom (resigned 28.04.15)	3	3
A Cooper (term of office ended 31.10.14 )	1	1
C Davenport (resigned 12.02.15 - Staff Governor)	3	3
B Eason (Community Governor)	6	6
C Fisher (Parent Governor)	6	6
A Hale (resigned 12.02.15 - Community Governor)	3	3
D Hartnoll (Parent Governor)	6	6
M Juby (Parent Governor)	5	6
D Liversedge (Staff Governor)	3	6
C Reed (resigned 09.06.15 - Community Governor )	5	5
M Robinson (Community Governor)	4	6
L Sedgwick (Community Governor)	6	6
D Sanders (Appointed 12.03.15 )	3	3
Mr N Tanton	6	6
Mrs C Viqueira (Community Governor)	5	6
M Cammack (Principal and accounting officer)	6	6



# Braunton School and Community College Academy Trust

## Governance Statement (continued)

Changes that have arisen during the 2014-2015 year;

- Mrs J Baxter appointed Chairperson at the AGM held on the 18th September 2014, having replaced Mr M Byrom who held the post for 5 years.
- Mrs Bodimeade (Staff Governor) resigned the Governing Body in February 2015. She was a member of the Student Progress/Teaching Learning & Outcomes Portfolio Group.
- Mr M Byrom (Community Governor) resigned the Governing Body in April 2015. He was a member of the Finance Portfolio Group.
- Mr A Cooper (Parent Governor) term of office ended October 2014. He was a member of the Student Progress Portfolio Group.
- Mrs C Davenport (Staff Governor) resigned the Governing Body in February 2015. She was a member of the Estate Portfolio Group.
- Mr A Hale (Parent Governor) resigned the Governing Body in 12th February 2015. He was a member of the Estate Portfolio Group.
- Mr C Reed (Community Governor) resigned the Governing Body in June 2015. He was a member of the Estate Portfolio Group.
- Mr D Sanders (Parent Governor) appointed to the Governing Body on 12.03.15.

The **Finance and Estate portfolio** is a sub-group of the main board of Governors. Its purpose is to:

Ensure that the resources allocated to our school are used to ensure the best provision for the pupils. The Governing Body recognises that it is accountable for the way in which resources are used and is committed to carrying out this responsibility honestly, transparently and with integrity. The Finance Portfolio Group has delegated responsibility from the Governing Body to fulfil the responsibilities of the Governing Body as specifically itemised below. The Finance Portfolio Group will operate in accordance with the provisions of the Scheme for Financing Schools (the LMS Scheme), Minimum Standards Financial Regulations to maintain effective arrangements for the efficient deployment of school resources

### Best Value

Where possible and reasonable the Governing Body will ensure the principles of Best Value are followed when making decisions.

The principles of Best Value are:

- Challenge - why, how and by whom an activity is carried out;
- Compare - performance against other schools and between parts of each school;
- Consult - involving stakeholders, especially pupils and parents;
- Compete - as a means of securing efficient and effective services.

At the beginning of the Academic year the Finance & Estate Portfolio meetings were held separately, however due to resignations of Governors the Finance & Estate Portfolio Groups were combined.

Attendance of Finance Portfolio Meetings between 01.09.14 to 21.01.15 in the year was as follows:

## Braunton School and Community College Academy Trust

### Governance Statement (continued)

Trustee	Meetings Attended	Out of a possible
B Byrom	3	3
M Cammack	-	3
D Hartnoll	2	3
N Tanton	1	2

Attendance of Finance & Estate Portfolio Meetings between 22.01.15 to 31.08.15 in the year was as follows:

Trustee	Meetings Attended	Out of a possible
B Byrom	1	2
C Reed	1	2
M Cammack	2	3
D Hartnoll	3	3
N Tanton	3	3

#### Review of Value for Money

As accounting officer the Principal has responsibility for ensuring that the academy trust delivers good value in the use of public resources. The accounting officer understands that value for money refers to the educational and wider societal outcomes achieved in return for the taxpayer resources achieved.

The accounting officer considers how the Trust's use of its resources has provided good value for money during each academic year, and reports to the board of trustees where value for money can be improved, including the use of benchmarking data where available. The accounting officer for the Academy Trust has delivered improved value for money during the year by:

#### Improving Educational results

Improving educational results for our students remains our key priority. The Academy has taken the following steps to support school improvement for our students and to raise attainment and aspirations. The Academy is committed to supporting our students in reaching their full potential through academic achievement, extra-curricular opportunities and extended learning to develop the whole person to help prepare them for their next stage of education.

#### Targeted Improvement

The Academy has developed a robust tracking system for monitoring achievement and is continually looking at how data can inform staff in order for them to support and extend the learning of the students. Purchasing "4Matrix" and working closely with PIXL initiatives, for example.

#### Focus on individual pupils

The Academy rewards excellence and encourages positive study skills & behaviours. We celebrate achievement and encourage students to try new activities to develop their confidence and leadership skills. We operate a wide variety of student support programmes to ensure students remain positively engaged in their learning, with particular focus on those who are disadvantaged. For example:

- ☐ MOD Funding
- ☐ STEM Club
- ☐ Financial governance and oversight

# **Braunton School and Community College Academy Trust**

## **Governance Statement (continued)**

### **Collaboration**

The Academy works closely with its partner schools and the head teachers meet regularly through the local Braunton Learning Communities forum to share ideas, good practice and discuss issues. We work cooperatively with other, Local and National, Secondary Schools to broaden and further develop the learning opportunities for both staff and students alike.

### **Quantifying Improvements**

#### Exam Results 2015 (August 2015 unvalidated)

The entry profile for the outgoing Y11 at Key Stage 2 was aps 28.4 which is equivalent to the national average profile according to Ofsted Raise online 2015 unvalidated data.

#### Exam Results headlines 2015 (November 2015 unvalidated)

The Academy's Exam results in 2015 consolidated our 5A\* to C results, with the headline figures detailed on Page 8.

### **Financial Governance and oversight**

The Academy's Governing Body has strong oversight of the financial management of the budget. The Finance & Estate Portfolio Committee receives monthly monitoring reports and meets at least six times a year to review the financial position, to receive reports and to challenge decisions. The Trustees approve the budget each year and is mindful of the need to balance expenditure against income to ensure the Academy Trust remains a 'going concern'. The Trust also receives and approves the Annual Accounts and the External Auditors Management Report.

The Academy receives support throughout the year from its External Auditors on compliance and accounting practices. In addition we also engage the services of a Responsible Officer who reviews key financial policies, systems and procedures and presents reports to the Governing Body.

### **Better Purchasing - Ensuring value for money**

The Academy takes a prudent approach to expenditure. As 75% of the Academy's budget is spent on staffing, the staffing structure is reviewed annually to ensure that it is fit for purpose and can adapt and respond to support the successful attainment of the objectives within the Academy's development plan.

The Academy uses tendering process to ensure robust contracts for key suppliers and services are obtained.

For purchases above £2,500, but below the tender limit, 3 written quotes are required.

The Academy regularly benchmarks financial performance against other Academy Trusts to demonstrate that the Trust provides good value for money.

# **Braunton School and Community College Academy Trust**

## **Governance Statement (continued)**

### **Maximising Income Generation**

The Academy explores every opportunity to generate income through:

- Maximising opportunities to generate income through the hire of the site.
- Developing a 'sharper' marketing strategy to maintain student numbers in an increasingly competitive climate.

During the year, the Academy was successful in obtaining the following grants:

- Ministry Of Defence to support service children.
- Perrigo to support the running of the schools STEM club.
- Grant from a private donor to support schools STEM club.

### **Reviewing Controls and Managing Risks**

Budget holders, management and governors receive regular budget reports which are scrutinised to ensure the most effective use of resources in meeting with the objectives of the Academy.

There is continuous review of internal controls and the development of robust systems to manage risk.

The risk register is reviewed on a regular basis.

Insurance levels are reviewed annually and used cost-effectively to manage risks.

The governors annually review the reserve levels of the Academy. This review encompasses the nature of income and expenditure streams, the need to match income with commitments and the nature of reserves.

The governors have determined that an appropriate level of free reserves should be maintained. The reason for this is to provide sufficient working capital to cover delays between spending and receipt of grants and to provide a cushion to deal with unexpected emergencies such as urgent maintenance and to plan for future capital projects.

The Academy ensures that all surplus cash balances are invested in interest bearing accounts to maximise the interest earning potential. All investment decisions are undertaken in line with the Academy's Investment Policy Statement.

The system of internal control is designed to manage risk to reasonable level rather than to eliminate all risk of failure to achieve policies, aims and objectives. It can therefore only provide reasonable and not absolute assurance of effectiveness. The system of internal control is based on an on-going process designed to identify and prioritise the risks to the achievement of Academy Trust policies, aims and objectives, to evaluate the likelihood of those risks being realised and the impact should they be realised, and to manage them efficiently, effectively and economically. The system of internal control has been in place in Braunton School and Community College Academy Trust for the year ended 31st August 2015 and up to the date of approval of the annual report and financial statements.

# **Braunton School and Community College Academy Trust**

## **Governance Statement (continued)**

### **Capacity to Handle Risk**

#### **The Purpose of the System of Internal Control**

The board of trustees has reviewed the key risks to which the Academy Trust is exposed together with the operating, financial and compliance controls that have been implemented to mitigate those risks. The Governing Body is of the view that there is a formal ongoing process to identifying, evaluating and managing the Academy Trust's significant risks that has been in place for the period 1st September 2014 to 31 August 2015 and up to the date of approval of the annual report and financial statements. This process is regularly reviewed by the Governing Body.

#### **The Risk and Control Framework**

The Academy Trust's system of internal control is based on a framework of regular management information and administrative procedures including the segregation of duties and system of delegation and accountability. In particular, it includes:

- Comprehensive budgeting and monitoring systems with an annual budget and periodic financial reports which are reviewed and agreed by the Governing Body;
- Regular reviews by the Finance & Estate Portfolio of reports which indicate financial performance against the forecasts and of major purchase plans; capital works and expenditure programmes;
- Setting targets to measure financial and other performance;
- Clearly defining purchasing (asset purchase or capital investment) guidelines;
- Delegation of authority and segregation of duties;
- Identification and management of risks.

The Governing Body has considered the need for a specific internal control function and has appointed R Willcocks as internal auditor.

The Internal auditor's role includes giving advice on financial matters and performing a range of checks on the academy trust's financial systems. In particular the checks carried out in the current period included:

- ☐ Testing of payroll systems;
- ☐ Testing of purchase systems;
- ☐ Testing of Control Account/bank reconciliations;
- ☐ The work of the internal auditor;
- ☐ The work of the external auditor;
- ☐ The financial management and governance self-assessment process;
- ☐ The work of the Senior Leadership Team within the Academy Trust who have responsibility for the development and maintenance of the internal control framework.

Internal Audit reports are presented to the Finance & Estate Portfolio committee and Governing Body. There was no material control or other issues reported by the Internal Auditor to date.

#### **Review of Effectiveness**

As Accounting Officer, Mr Cammack had responsibility for reviewing the effectiveness of the system of internal control. During the year in question the review has been informed by;

## Braunton School and Community College Academy Trust

### Governance Statement (continued)

- the work of the external auditor;
- the work of the internal auditor;
- the financial management and governance self assessment process;
- the work of the executive managers within the academy trust who have responsibility for the development and maintenance of the internal control work.

The Accounting Officer has been advised of the implications of the result of their review of the system of internal control by the Finance & Estate Portfolio Committee and a plan to address the weaknesses and ensure continuous improvement of the system is in place.

Approved by order of the members of the Governing Body on ..... and signed on its behalf by:



Mrs J Baxter  
Governor



Mr M Cammack  
Governor

## Braunton School and Community College Academy Trust

### Statement on Regularity, Propriety and Compliance

As Accounting Officer of Braunton School and Community College Academy Trust I have considered my responsibility to notify the Trust Board and the Education Funding Agency of material irregularity, impropriety and non-compliance with EFA terms and conditions of funding, under the Funding Agreement in place between the Trust and the Secretary of State. As part of my consideration I have had due regard to the requirements of the Academies Financial Handbook and I have ensured that I have been adequately briefed following the retirement of the previous Accounting Officer.

I confirm that I and the Academy Trust Governing Body are able to identify any material irregular or improper use of funds by the Academy Trust, or material non-compliance with the terms and conditions of funding under the Academy Trust's funding agreement and the Academies Financial Handbook.

I confirm that no instances of material irregularity, impropriety or funding non-compliance have been discovered to date. If any instances are identified after the date of this statement, these will be notified to the Governing Body and EFA.



Mr M Cammack  
Accounting officer

Date:



## Braunton School and Community College Academy Trust

### Statement of Trustees' Responsibilities

The Trustees (who act as the trustees for charitable activities and are also the directors of the charitable company for the purposes of company law) are responsible for preparing the Trustees' Report and the financial statements in accordance with the Academies Accounts Direction 2014 to 2015 issued by the Education Funding Agency, United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) and applicable law and regulations.

Company law requires the Trustees to prepare financial statements for each financial year. Under company law the Trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and of its incoming resources and application of resources, including its income and expenditure, for that period. In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgments and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The Trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charitable company's transactions and disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The Trustees are responsible for ensuring that in its conduct and operation the charitable company applies financial and other controls, which conform with the requirements both of propriety and of good financial management. They are also responsible for ensuring grants received from the EFA/DfE have been applied for the purposes intended.

The Trustees are responsible for the maintenance and integrity of the corporate and financial information included on the charitable company's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

Approved by order of the members of the Board on 1/2/2015 and signed on its behalf by:



Mrs J Baxter  
Trustee



## **Braunton School and Community College Academy Trust**

### **Independent Auditor's Report to the members of Braunton School and Community College Academy Trust**

We have audited the financial statements of Braunton School and Community College Academy Trust for the year ended 31 August 2015, which comprise the Statement of Financial Activities incorporating Income and Expenditure Account, Balance Sheet, Cash Flow Statement and the related notes. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice). The financial statements have been prepared under the Academies Accounts Direction 2014 to 2015 issued by the Education Funding Agency.

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charity's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and its members as a body, for our audit work, for this report, or for the opinions we have formed.

#### **Respective responsibilities of Trustees and auditors**

As explained more fully in the Statement of Trustees' Responsibilities (set out on page 22), the Trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view. Our responsibility is to audit and express an opinion on the financial statements in accordance with applicable law and International Standards on Auditing (UK and Ireland). Those standards require us to comply with the Auditing Practices Board's (APB's) Ethical Standards for Auditors.

#### **Scope of the audit of the financial statements**

An audit involves obtaining evidence about the amounts and disclosures in the financial statements sufficient to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or error. This includes an assessment of: whether the accounting policies are appropriate to the charitable company's circumstances and have been consistently applied and adequately disclosed; the reasonableness of significant accounting estimates made by the Trustees; and the overall presentation of the financial statements. In addition, we read all the financial and non-financial information in the Directors' Report to identify material inconsistencies with the audited financial statements and to identify any information that is apparently materially incorrect based on, or materially inconsistent with, the knowledge acquired by us in the course of performing the audit. If we become aware of any apparent material misstatements or inconsistencies we consider the implications for our report.

#### **Opinion on the financial statements**

In our opinion the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 August 2015 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice and the Academies Accounts Direction 2014 to 2015 issued by the Education Funding Agency; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

#### **Opinion on other matter prescribed by the Companies Act 2006**

In our opinion the information given in the Trustees' Report for the financial year for which the financial statements are prepared is consistent with the financial statements.

## Braunton School and Community College Academy Trust

### Independent Auditor's Report to the members of Braunton School and Community College Academy Trust

#### Matters on which we are required to report by exception

We have nothing to report in respect of the following matters where the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of Trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit.



Christopher Bush (Senior Statutory Auditor)  
For and on behalf of Francis Clark LLP, Statutory Auditor

Vantage Point  
Woodwater Park  
Pynes Hill  
Exeter  
Devon  
EX2 5FD

Date: 9.12.2011

## Braunton School and Community College Academy Trust

### Independent Auditor's Report on Regularity to the Governing Body of Braunton School and Community College Academy Trust and the Education Funding Agency

#### Conclusion

In the course of our work nothing has come to our attention which suggests that in all material respects the expenditure disbursed and income received during the year from 1 September 2014 to 31 August 2015 has not been applied to purposes intended by Parliament and the financial transactions do not conform to the authorities which govern them.



.....  
Christopher Bush

For and on behalf of Francis Clark LLP, Chartered Accountants

Vantage Point  
Woodwater Park  
Pynes Hill  
Exeter  
Devon  
EX2 5FD

Date: 9.12.2015

## **Braunton School and Community College Academy Trust**

### **Independent Auditor's Report on Regularity to the Governing Body of Braunton School and Community College Academy Trust and the Education Funding Agency**

In accordance with the terms of our engagement letter dated and further to the requirements of the Education Funding Agency (EFA) as included in the Academies Accounts Direction 2014 to 2015, we have carried out an engagement to obtain limited assurance about whether the expenditure disbursed and income received by Braunton School and Community College Academy Trust during the period 1 September 2014 to 31 August 2015 have been applied to the purposes identified by Parliament and the financial transactions conform to the authorities which govern them.

This report is made solely to Braunton School and Community College Academy Trust and the EFA in accordance with the terms of our engagement letter. Our work has been undertaken so that we may state to Braunton School and Community College Academy Trust and the EFA those matters we are required to state in a report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than Braunton School and Community College Academy Trust and the EFA, for our work, for this report, or for the conclusion we have formed.

#### **Respective responsibilities of the Governing Body's accounting officer and the reporting accountant**

The accounting officer is responsible, under the requirements of the Governing Body's funding agreement with the Secretary of State for Education dated 30 March 2012 and the Academies Financial Handbook extant from 1 September 2012, for ensuring that expenditure disbursed and income received is applied for the purposes intended by Parliament and the financial transactions conform to the authorities which govern them.

Our responsibilities for this engagement are established in the United Kingdom by our profession's ethical guidance and are to obtain limited assurance and report in accordance with our engagement letter and the requirements of the Academies Accounts Direction 2014 to 2015. We report to you whether anything has come to our attention in carrying out our work which suggests that in all material respects, expenditure disbursed and income received during the year from 1 September 2014 to 31 August 2015 have not been applied to purposes intended by Parliament or that the financial transactions do not conform to the authorities which govern them.

#### **Approach**

We conducted our engagement in accordance with the Academies Accounts Direction 2014 to 2015 issued by the Education Funding Agency. We performed a limited assurance engagement as defined in our engagement letter.

The objective of a limited assurance engagement is to perform such procedures as to obtain information and explanations in order to provide us with sufficient appropriate evidence to express a negative conclusion on regularity.

A limited assurance engagement is more limited in scope than a reasonable assurance engagement and consequently does not enable us to obtain assurance that we would become aware of all significant matters that might be identified in a reasonable assurance engagement. Accordingly, we do not express a positive opinion.

Our engagement includes examination, on a test basis, of evidence relevant to the regularity and propriety of the Academy Trust's income and expenditure.

The work undertaken to draw to our conclusion includes:

- Inspection and review of documentation providing evidence of governance procedures
- Evaluation of the system of internal controls for authorisation and approval
- Performing substantive tests on relevant transactions

# Braunton School and Community College Academy Trust

## Statement of Financial Activities for the Year Ended 31 August 2015 (Including Income and Expenditure Account and Statement of Total Recognised Gains and Losses)

		Unrestricted Funds £	Restricted General Funds £	Restricted Fund Pension Reserve £	Restricted Fixed Asset Funds £	Total 2015 £	Total 2014 £
	Note						
<b>Incoming resources</b>							
<i>Incoming resources from generated funds:</i>							
Voluntary income		182	52,071	-	-	52,253	70,394
Activities for generating funds	4	180,647	53,091	-	-	233,738	224,188
Investment income	5	7,662	559	-	-	8,221	8,631
<i>Incoming resources from charitable activities:</i>							
Funding for the Academy Trust's educational operations	6	<u>1,360</u>	<u>3,356,639</u>	<u>-</u>	<u>124,084</u>	<u>3,482,083</u>	<u>4,192,451</u>
Total incoming resources		<u>189,851</u>	<u>3,462,360</u>	<u>-</u>	<u>124,084</u>	<u>3,776,295</u>	<u>4,495,664</u>
<b>Resources expended</b>							
<i>Charitable activities:</i>	8						
Academy's educational operations		174,553	3,417,475	77,000	98,456	3,767,484	3,795,915
Governance costs	9	<u>-</u>	<u>29,762</u>	<u>-</u>	<u>-</u>	<u>29,762</u>	<u>32,548</u>
Total resources expended	7	<u>174,553</u>	<u>3,447,237</u>	<u>77,000</u>	<u>98,456</u>	<u>3,797,246</u>	<u>3,828,463</u>
Net incoming/(outgoing) resources before transfers		15,298	15,123	(77,000)	25,628	(20,951)	667,201
Gross transfers between funds		<u>5,856</u>	<u>(58,189)</u>	<u>-</u>	<u>52,333</u>	<u>-</u>	<u>-</u>
Net income/(expenditure) for the year		21,154	(43,066)	(77,000)	77,961	(20,951)	667,201

# Braunton School and Community College Academy Trust

## Statement of Financial Activities for the Year Ended 31 August 2015 (Including Income and Expenditure Account and Statement of Total Recognised Gains and Losses)

	Note	Unrestricted Funds £	Restricted General Funds £	Restricted Fund Pension Reserve £	Restricted Fixed Asset Funds £	Total 2015 £	Total 2014 £
<b>Other recognised gains and losses</b>							
Actuarial loss on defined benefit pension schemes	24	-	-	(8,000)	-	(8,000)	(143,000)
Net movement in funds/(deficit)		21,154	(43,066)	(85,000)	77,961	(28,951)	524,201
<b>Reconciliation of funds</b>							
Funds/(deficit) brought forward at 1 September 2014		<u>278,725</u>	<u>265,297</u>	<u>(1,242,000)</u>	<u>8,289,911</u>	<u>7,591,933</u>	<u>7,067,732</u>
Funds/(deficit) carried forward at 31 August 2015		<u>299,879</u>	<u>222,231</u>	<u>(1,327,000)</u>	<u>8,367,872</u>	<u>7,562,982</u>	<u>7,591,933</u>

All of the Academy Trust's activities derive from continuing operations during the above two periods.

A Statement of Total Recognised Gains and Losses is not required as all gains and losses are included in the Statement of Financial Activities.

# Braunton School and Community College Academy Trust

(Registration number: 7989226)

## Balance Sheet as at 31 August 2015

	Note	2015 £	2014 £
<b>Fixed assets</b>			
Tangible assets	12	8,337,509	7,678,249
<b>Current assets</b>			
Debtors	13	140,005	642,055
Cash at bank and in hand		<u>627,477</u>	<u>694,854</u>
		767,482	1,336,909
Creditors: Amounts falling due within one year	14	<u>(215,009)</u>	<u>(168,745)</u>
Net current assets		<u>552,473</u>	<u>1,168,164</u>
Total assets less current liabilities		8,889,982	8,846,413
Creditors: Amounts falling due after more than one year	15	<u>-</u>	<u>(12,480)</u>
Net assets excluding pension liability		8,889,982	8,833,933
Pension scheme liability	24	<u>(1,327,000)</u>	<u>(1,242,000)</u>
Net assets including pension liability		<u><u>7,562,982</u></u>	<u><u>7,591,933</u></u>
<b>Funds of the Academy:</b>			
<b>Restricted funds</b>	16		
Restricted general fund		222,231	265,297
Restricted fixed asset fund		8,367,872	8,289,911
Restricted pension fund		<u>(1,327,000)</u>	<u>(1,242,000)</u>
		7,263,103	7,313,208
<b>Unrestricted funds</b>	16		
Unrestricted general fund		<u>299,879</u>	<u>278,725</u>
Total funds		<u><u>7,562,982</u></u>	<u><u>7,591,933</u></u>

The financial statements on pages 27 to 54 were approved by the Trustees, and authorised for issue on 1.12.15 and signed on their behalf by:

  
 Mrs J Baxter  
 Trustee

# **Braunton School and Community College Academy Trust**

## **Cash Flow Statement for the Year Ended 31 August 2015**

	Note	2015 £	2014 £
Net cash inflow/(outflow) from operating activities	19	558,034	(442,194)
Returns on investments and servicing of finance	20	8,221	8,631
Capital expenditure and financial investment	21	<u>(633,632)</u>	<u>534,184</u>
(Decrease)/increase in cash in the year	22	<u><u>(67,377)</u></u>	<u><u>100,621</u></u>

### **Reconciliation of net cash flow to movement in net funds**

(Decrease)/increase in cash in the year	(67,377)	100,621
Net funds at 1 September 2014	<u>694,854</u>	<u>594,233</u>
Net funds at 31 August 2015	<u><u>627,477</u></u>	<u><u>694,854</u></u>

All of the cash flows are derived from continuing operations during the above two periods.



# **Braunton School and Community College Academy Trust**

## **Notes to the Financial Statements for the Year Ended 31 August 2015**

### **1 Accounting policies**

#### **Basis of preparation**

The financial statements have been prepared under the historical cost convention in accordance with applicable United Kingdom Accounting Standards, the Charity Commission 'Statement of Recommended Practice: Accounting and Reporting by Charities' ('SORP 2005'), the Academies Accounts Direction 2014 to 2015 issued by the Education Funding Agency and the Companies Act 2006. A summary of the principal accounting policies, which have been applied consistently, except where noted, is set out below.

#### **Going concern**

The Trustees assess whether the use of going concern is appropriate i.e. whether there are any material uncertainties related to events or conditions that may cast significant doubt on the ability of the company to continue as a going concern. The Trustees make this assessment in respect of a period of one year from the date of approval of the financial statements.

#### **Incoming resources**

All incoming resources are recognised when the Academy Trust has entitlement to the funds, certainty of receipt and the amount can be measured with sufficient reliability.

#### **Grants receivable**

Grants are included in the Statement of Financial Activities on a receivable basis. The balance of income received for specific purposes but not expended during the period is shown in the relevant funds on the balance sheet. Where income is received in advance of entitlement of receipt its recognition is deferred and included in creditors as deferred income. Where entitlement occurs before income is received, the income is accrued.

General Annual Grant is recognised in full in the year for which it is receivable and any unspent amount is reflected as a balance in the restricted general fund. Capital grants are recognised when receivable and are not deferred over the life of the asset on which they are expended. Unspent amounts of capital grant are reflected in the balance in the restricted fixed asset fund.

#### **Sponsorship income**

Sponsorship income provided to the Academy Trust which amounts to a donation is recognised in the Statement of Financial Activities in the period in which it is receivable, where there is certainty of receipt and it is measurable.

#### **Donations**

Donations are recognised on a receivable basis where there is certainty of receipt and the amount can be reliably measured.

#### **Other income**

Other income, including the hire of facilities, is recognised in the period it is receivable and to the extent the goods have been provided or on completion of the service.

# **Braunton School and Community College Academy Trust**

## **Notes to the Financial Statements for the Year Ended 31 August 2015**

### **1 Accounting policies (continued)**

#### ***Donated services and gifts in kind***

The value of donated services and gifts in kind provided to the Academy Trust are recognised at their open market value in the period in which they are receivable as incoming resources, where the benefit to the Academy Trust can be reliably measured. An equivalent amount is included as expenditure under the relevant heading in the Statement of Financial Activities, except where the gift in kind was a fixed asset in which case the amount is included in the appropriate fixed asset category and depreciated over the useful economic life in accordance with Academy Trust's policies.

#### ***Resources expended***

All expenditure is recognised in the period in which a liability is incurred and has been classified under headings that aggregate all costs related to that category. Where costs cannot be directly attributed to particular headings they have been allocated on a basis consistent with the use of resources, with central staff costs allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use. Other support costs are allocated based on the spread of staff costs.

All resources expended are inclusive of irrecoverable VAT.

#### ***Cost of generating funds***

These are costs incurred in attracting voluntary income, and those incurred in trading activities that raise funds.

#### ***Charitable activities***

These are costs incurred on the Academy Trust's educational operations.

#### ***Governance costs***

These include the costs attributable to the Academy Trust's compliance with constitutional and statutory requirements, including audit, strategic management and Governor's meetings and reimbursed expenses (staff governors only).

# Braunton School and Community College Academy Trust

## Notes to the Financial Statements for the Year Ended 31 August 2015

### 1 Accounting policies (continued)

#### Tangible fixed assets

Assets costing £2,000 or more are capitalised as tangible fixed assets and are carried at cost, net of depreciation and any provision for impairment. Where tangible fixed assets have been acquired with the aid of specific grants, either from the government or from the private sector, they are included in the Balance Sheet at cost and depreciated over their expected useful economic life. The related grants are credited to a restricted fixed asset fund in the Statement of Financial Activities and carried forward in the Balance Sheet. Depreciation on such assets is charged to the restricted fixed asset fund in the Statement of Financial Activities so as to reduce the fund over the useful economic life of the related asset on a basis consistent with the Academy Trust's depreciation policy.

Depreciation is provided on all tangible fixed assets other than freehold land, at rates calculated to write off the cost of each asset over its expected useful lives, per the table below.

Assets in the course of construction are included at cost. Depreciation on these assets is not charged until they are brought into use.

A review for impairment of a fixed asset is carried out if events or changes in circumstances indicate that the carrying value of any fixed asset may not be recoverable. Shortfalls between the carrying value of fixed assets and their recoverable amounts are recognised as impairments. Impairment losses are recognised in the Statement of Financial Activities.

Asset class	Depreciation method and rate
Land and Buildings	50 years straight line
Furniture and Equipment	10 years straight line
Motor Vehicles	5 year straight line
IT	3 years straight line

#### Leased assets

Rentals under operating leases are charged on a straight line basis over the lease term.

#### Taxation

The Academy Trust is considered to pass the tests set out in Paragraph 1 Schedule 6 of the Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes. Accordingly, the Academy Trust is potentially exempt from taxation in respect of income or capital gains received within categories covered by Chapter 3 Part 11 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively to charitable purposes.

# **Braunton School and Community College Academy Trust**

## **Notes to the Financial Statements for the Year Ended 31 August 2015**

### **1 Accounting policies (continued)**

#### **Pension benefits**

Retirement benefits to employees of the Academy Trust are provided by the Teachers' Pension Scheme ('TPS') and the Local Government Pension Scheme ('LGPS'). These are defined benefit schemes, are contracted out of the State Earnings-Related Pension Scheme ('SERPS'), and the assets are held separately from those of the Academy Trust. The TPS is an unfunded scheme and contributions are calculated so as to spread the cost of pensions over employees' working lives with the Academy Trust in such a way that the pension cost is a substantially level percentage of current and future pensionable payroll. The contributions are determined by the Government Actuary on the basis of quinquennial valuations using a prospective benefit method. As stated in the notes to the financial statements, the TPS is a multi-employer scheme and the Academy Trust is unable to identify its share of the underlying assets and liabilities of the scheme on a consistent and reasonable basis. The TPS is therefore treated as a defined contribution scheme and the contributions recognised as they are paid each year.

The LGPS is a funded scheme and the assets are held separately from those of the Academy Trust in separate trustee administered funds. Pension scheme assets are measured at fair value and liabilities are measured on an actuarial basis using the projected unit method and discounted at a rate equivalent to the current rate of return on a high quality corporate bond of equivalent term and currency to the liabilities. The actuarial valuations are obtained at least triennially and are updated at each balance sheet date. The amounts charged to operating surplus are the current service costs and gains and losses on settlements and curtailments. They are included as part of staff costs. Past service costs are recognised immediately in the Statement of Financial Activities if the benefits have vested. If the benefits have not vested immediately, the costs are recognised over the period until vesting occurs. The expected return on assets and the interest cost are shown as a net finance amount of other finance costs or credits adjacent to interest. Actuarial gains and losses are recognised immediately in other gains and losses.

#### **Fund accounting**

Unrestricted income funds represent those resources which may be used towards meeting any of the charitable objects of the Academy Trust at the discretion of the Trustees.

Restricted fixed asset funds are resources which are to be applied to specific capital purposes imposed by the Education Funding Agency/Department for Education/sponsor/other funders where the asset acquired or created is held for a specific purpose.

Restricted general funds comprise all other restricted funds received with restrictions imposed by the funder/donor and include grants from the Education Funding Agency/Department for Education.

### **2 General Annual Grant (GAG)**

Under the funding agreement with the Secretary of State the Academy Trust was subject to limits at 31 August 2015 on the amount of GAG that could be carried forward from one year to the next. An amount equal to 12% of GAG could be carried forward, of which up to 2% could be used for general recurrent purposes, with any balance being available for premises/capital purposes.

The Academy Trust has not exceeded these limits during the year ended 31 August 2015.

# Braunton School and Community College Academy Trust

## Notes to the Financial Statements for the Year Ended 31 August 2015

### 3 Voluntary income

	Unrestricted funds £	Restricted funds £	Total 2015 £	Total 2014 £
Educational trips and visits	-	48,796	48,796	63,442
Other donations	182	3,275	3,457	6,952
	<u>182</u>	<u>52,071</u>	<u>52,253</u>	<u>70,394</u>

### 4 Activities for generating funds

	Unrestricted funds £	Restricted funds £	Total 2015 £	Total 2014 £
Hire of facilities	10,973	28,201	39,174	37,345
Catering income	160,128	-	160,128	155,282
Other income	9,546	24,890	34,436	31,561
	<u>180,647</u>	<u>53,091</u>	<u>233,738</u>	<u>224,188</u>

### 5 Investment income

	Unrestricted funds £	Restricted funds £	Total 2015 £	Total 2014 £
Short term deposit interest	<u>7,662</u>	<u>559</u>	<u>8,221</u>	<u>8,631</u>

# Braunton School and Community College Academy Trust

## Notes to the Financial Statements for the Year Ended 31 August 2015

### 6 Funding for Academy's educational operations

	Unrestricted funds £	Restricted funds £	Restricted fixed asset funds £	Total 2015 £	Total 2014 £
<b>DfE/EFA capital grants</b>					
Devolved Formula Capital	-	-	15,053	15,053	15,256
ACMF/CIF Grant	-	-	109,031	109,031	698,520
Other Capital Grant	-	-	-	-	19,000
	<u>-</u>	<u>-</u>	<u>124,084</u>	<u>124,084</u>	<u>732,776</u>
<b>DfE/EFA revenue grants</b>					
General Annual Grant (GAG)	-	3,091,581	-	3,091,581	3,173,482
Pupil Premium	-	110,656	-	110,656	104,765
EFA	-	41,166	-	41,166	39,124
	<u>-</u>	<u>3,243,403</u>	<u>-</u>	<u>3,243,403</u>	<u>3,317,371</u>
<b>Other government grants</b>					
Local Authority SEN	-	46,595	-	46,595	53,913
Other Local Authority	-	7,679	-	7,679	15,406
Big Lottery	-	-	-	-	8,422
Other Government Grant	-	32,042	-	32,042	30,513
	<u>-</u>	<u>86,316</u>	<u>-</u>	<u>86,316</u>	<u>108,254</u>
<b>Non-government grants and other income</b>					
Other Grants	1,360	26,920	-	28,280	34,050
<b>Total grants</b>	<u>1,360</u>	<u>3,356,639</u>	<u>124,084</u>	<u>3,482,083</u>	<u>4,192,451</u>

# Braunton School and Community College Academy Trust

## Notes to the Financial Statements for the Year Ended 31 August 2015

### 7 Resources expended

	Staff costs £	Premises £	Other costs £	Total 2015 £	Total 2014 £
<b>Academy's educational operations</b>					
Direct costs	2,769,763	-	342,615	3,112,378	3,163,150
Allocated support costs	-	430,802	224,304	655,106	632,765
	<u>2,769,763</u>	<u>430,802</u>	<u>566,919</u>	<u>3,767,484</u>	<u>3,795,915</u>
Governance costs including allocated support costs	-	-	29,762	29,762	32,548
	<u>2,769,763</u>	<u>430,802</u>	<u>596,681</u>	<u>3,797,246</u>	<u>3,828,463</u>
<b>Net incoming/outgoing resources for the year include:</b>					
				<b>2015 £</b>	<b>2014 £</b>
Fees payable to auditor - audit				6,250	6,450
- other audit services				<u>1,750</u>	<u>1,750</u>

# Braunton School and Community College Academy Trust

## Notes to the Financial Statements for the Year Ended 31 August 2015

### 8 Charitable activities

	Unrestricted funds £	Restricted funds £	Restricted Fund Pension Reserve £	Restricted fixed asset funds £	Total 2015 £	Total 2014 £
<b>Direct costs</b>						
Teaching and educational support staff costs	68,758	2,701,005	-	-	2,769,763	2,780,090
FRS 17 Service cost adjustment	-	-	53,000	-	53,000	33,000
Educational supplies	347	153,979	-	-	154,326	219,353
Examination fees	-	46,244	-	-	46,244	41,718
Staff development	-	19,503	-	-	19,503	19,857
Other direct costs	5,244	64,298	-	-	69,542	69,132
	<u>74,349</u>	<u>2,985,029</u>	<u>53,000</u>	<u>-</u>	<u>3,112,378</u>	<u>3,163,150</u>
<b>Allocated support costs</b>						
Depreciation	-	-	-	98,456	98,456	87,742
Maintenance of premises and equipment	2,766	127,062	-	-	129,828	89,138
Cleaning	-	84,045	-	-	84,045	79,002
Rent and rates	-	26,597	-	-	26,597	29,715
Energy costs	-	54,386	-	-	54,386	56,567
Insurance	-	37,490	-	-	37,490	39,955
Recruitment and support	-	8,376	-	-	8,376	21,264
Security and transport	-	3,042	-	-	3,042	2,989
Catering	97,343	740	-	-	98,083	102,746
Bank interest and charges	-	178	-	-	178	185
Professional fees	-	72,030	-	-	72,030	71,053
Other Support Costs	95	18,500	24,000	-	42,595	52,409
	<u>100,204</u>	<u>432,446</u>	<u>24,000</u>	<u>98,456</u>	<u>655,106</u>	<u>632,765</u>
	<u>174,553</u>	<u>3,417,475</u>	<u>77,000</u>	<u>98,456</u>	<u>3,767,484</u>	<u>3,795,915</u>



# Braunton School and Community College Academy Trust

## Notes to the Financial Statements for the Year Ended 31 August 2015

### 9 Governance costs

	Total 2015 £	Total 2014 £
Auditors' remuneration - audit of the financial statements	6,250	6,450
Auditors' remuneration - other audit services	1,750	1,750
Support costs	21,762	24,348
	<u>29,762</u>	<u>32,548</u>

### 10 Staff

	2015 £	2014 £
<b>Staff costs during the year were:</b>		
Wages and salaries	2,342,373	2,282,909
Social security costs	162,661	162,130
Pension costs	297,121	368,051
	<u>2,802,155</u>	<u>2,813,090</u>

### Staff numbers

The average number of persons (including senior management team) employed by the Academy Trust during the year expressed as full time equivalents was as follows:

	2015 No	2014 No
<b>Charitable Activities</b>		
Teachers	34	35
Administration and support	36	37
Management	4	4
	<u>74</u>	<u>76</u>

### Higher paid staff

The number of employees whose emoluments exceeded £60,000 was:

## Braunton School and Community College Academy Trust

### Notes to the Financial Statements for the Year Ended 31 August 2015

#### 10 Staff (continued)

	2015 No	2014 No
£60,001 - £70,000	-	2
£70,001 - £80,000	1	-
£80,001 - £90,000	1	-

2 (2014 - 2) of the above employees participated in the Teachers' Pension Scheme.

#### 11 Related party transactions - Trustees' remuneration and expenses

One or more Trustees has been paid remuneration or has received other benefits from an employment with the Academy Trust. The principal and other staff Trustees only receive remuneration in respect of services they provide undertaking the roles of principal and staff members under their contracts of employment, and not in respect of their role as Trustees. The value of Trustees' remuneration and other benefits was as follows:

Ms P Beevers (Staff Governor):

Remuneration: £10,000 - £15,000 (2014 - £5,000 - £10,000)

Employer's pension contributions: £Nil (2014 - £Nil)

Mrs P Bodimeade (Staff Governor):

Remuneration: £10,000 - £15,000 (2014 - £15,000 - £20,000)

Employer's pension contributions: £0 - £5,000 (2014 - £0 - £5,000)

Mr D Liversedge (Staff Governor):

Remuneration: £45,000 - £50,000 (2014 - £40,000 - £45,000)

Employer's pension contributions: £5,000 - £10,000 (2014 - £5,000 - £10,000)

Mr M Cammack (Principal and Trustee):

Remuneration: £80,000 - £85,000 (2014 - £Nil)

Employer's pension contributions: £10,000 - £15,000 (2014 - £Nil)

Ms C Davenport (Staff Governor):

Remuneration: £10,000 - £15,000 (2014 - £20,000 - £25,000)

Employer's pension contributions: £0 - £5,000 (2014 - £0 - £5,000)

Ms C Fisher (Invigilator):

Remuneration: £0 - £5,000 (2014 - £0 - £5,000)

Employer's pension contributions: £Nil (2014 - £Nil)

Mr D Sharratt (Principal in prior year):

Remuneration: £Nil (2014 - £65,000 - £70,000)

Employer's pension contributions: £Nil (2014 - £5,000 - £10,000)

During the year ended 31 August 2015, travel and subsistence expenses totalling £1,162 (2014 - £1,576) were reimbursed or paid directly to 3 Trustees (2014 - 4).

Other related party transactions involving the Trustees are set out in note 25.

# Braunton School and Community College Academy Trust

## Notes to the Financial Statements for the Year Ended 31 August 2015

### 12 Tangible fixed assets

	Freehold land and buildings £	Furniture and equipment £	Motor vehicles £	Assets in the course of construction £	Total £
<b>Cost</b>					
At 1 September 2014	7,429,892	332,758	10,333	98,708	7,871,691
Additions	614,681	53,119	-	93,720	761,520
Disposals	-	(5,500)	-	-	(5,500)
Transfers	98,708	-	-	(98,708)	-
At 31 August 2015	<u>8,143,281</u>	<u>380,377</u>	<u>10,333</u>	<u>93,720</u>	<u>8,627,711</u>
<b>Depreciation</b>					
At 1 September 2014	68,737	115,038	9,667	-	193,442
Charge for the year	37,907	59,883	666	-	98,456
Eliminated on disposals	-	(1,696)	-	-	(1,696)
At 31 August 2015	<u>106,644</u>	<u>173,225</u>	<u>10,333</u>	<u>-</u>	<u>290,202</u>
<b>Net book value</b>					
At 31 August 2015	<u>8,036,637</u>	<u>207,152</u>	<u>-</u>	<u>93,720</u>	<u>8,337,509</u>
At 31 August 2014	<u>7,361,155</u>	<u>217,720</u>	<u>666</u>	<u>98,708</u>	<u>7,678,249</u>

The school car park was transferred to the Academy in 2014 at no value. It was included in the original valuation of Land and Buildings on conversion.

### 13 Debtors

	2015 £	2014 £
Trade debtors	16,002	10,231
Prepayments	87,909	74,883
Accrued grant and other income	25,301	-
VAT recoverable	10,793	48,085
Other debtors	-	508,856
	<u>140,005</u>	<u>642,055</u>

# **Braunton School and Community College Academy Trust**

## **Notes to the Financial Statements for the Year Ended 31 August 2015**

### **14 Creditors: amounts falling due within one year**

	<b>2015</b>	<b>2014</b>
	<b>£</b>	<b>£</b>
Trade creditors	57,981	32,858
Other taxation and social security	47,737	43,289
Other creditors	7,884	16,211
Pension scheme creditor	39,630	37,174
Accruals	37,449	25,765
Deferred income	24,328	13,448
	<u>215,009</u>	<u>168,745</u>

	<b>2015</b>
	<b>£</b>
Deferred income at 1 September 2014	13,448
Resources deferred in the period	24,328
Amounts released from previous periods	<u>(13,448)</u>
Deferred income at 31 August 2015	<u>24,328</u>

Deferred income consists of £11,321 DCC LAP funding, £3,000 DCC Supplementary funding and £10,007 rates.

### **15 Creditors: amounts falling due after one year**

	<b>2015</b>	<b>2014</b>
	<b>£</b>	<b>£</b>
Other Creditors	<u>-</u>	<u>12,480</u>

# Braunton School and Community College Academy Trust

## Notes to the Financial Statements for the Year Ended 31 August 2015

### 16 Funds

	Balance at 1 September 2014 £	Incoming resources £	Resources expended £	Gains, losses and transfers £	Balance at 31 August 2015 £
<b>Restricted general funds</b>					
GAG	103,611	3,096,760	(3,109,321)	(51,728)	39,322
Other DfE/EFA	-	151,822	(143,212)	(8,610)	-
Local Authority SEN	-	46,595	(46,595)	-	-
Restricted donations	1,897	8,275	(3,322)	-	6,850
Trips	4,431	40,623	(44,144)	-	910
Trips Comenius	28,566	8,338	(11,594)	-	25,310
Perrigo	3,596	2,000	(592)	(1,000)	4,004
AGP Trading Fund	6,805	21,488	(13,132)	(10,000)	5,161
BLC Redundancy Provision	10,935	5,831	-	-	16,766
Sports England	8,422	-	(8,422)	-	-
PEEP Project	1,585	2,800	(970)	-	3,415
AGP Sinking Fund	60,000	-	-	10,000	70,000
ESA Cup	134	815	(949)	-	-
MOD Grant	24,254	32,042	(25,131)	-	31,165
Tennis Revenue	2,500	5,091	(2,043)	(2,500)	3,048
Tennis Sinking Fund	2,500	-	-	3,500	6,000
NDDC - Athletic Track	3,552	4,000	(2,939)	-	4,613
Athletic Track - Sinking Fund	2,482	-	-	2,000	4,482
Other Restricted Funds	27	35,880	(34,871)	149	1,185
	<u>265,297</u>	<u>3,462,360</u>	<u>(3,447,237)</u>	<u>(58,189)</u>	<u>222,231</u>
<b>Restricted fixed asset funds</b>					
Big Lottery	9,733	-	(199)	-	9,534
Perrigo	2,023	-	(751)	1,000	2,272
Assets Purchased from GAG	110,400	-	(28,996)	46,527	127,931
Multi Use Games Area	13,500	-	(1,500)	-	12,000
DfE/EFA Funded	973,076	15,053	(15,500)	-	972,629
EDF Solar Panels	18,684	-	(1,900)	-	16,784
Assets on Conversion	7,162,495	-	(49,180)	(3,804)	7,109,511
Quad Toilet Refurbishment	-	109,031	-	-	109,031
Assets Transferred from PP	-	-	(430)	8,610	8,180
	<u>8,289,911</u>	<u>124,084</u>	<u>(98,456)</u>	<u>52,333</u>	<u>8,367,872</u>

# Braunton School and Community College Academy Trust

## Notes to the Financial Statements for the Year Ended 31 August 2015

### 16 Funds (continued)

	Balance at 1 September 2014 £	Incoming resources £	Resources expended £	Gains, losses and transfers £	Balance at 31 August 2015 £
<b>Restricted pension funds</b>					
Pension	(1,242,000)	-	(77,000)	(8,000)	(1,327,000)
Total restricted funds	7,313,208	3,586,444	(3,622,693)	(13,856)	7,263,103
<b>Unrestricted funds</b>					
Unrestricted general funds	278,725	189,851	(174,553)	5,856	299,879
Total funds	<u>7,591,933</u>	<u>3,776,295</u>	<u>(3,797,246)</u>	<u>(8,000)</u>	<u>7,562,982</u>

# Braunton School and Community College Academy Trust

## Notes to the Financial Statements for the Year Ended 31 August 2015

### 16 Funds (continued)

The specific purposes for which the funds are to be applied are as follows:

#### **Restricted General Fund**

##### General Annual Grant

Funds received from the EFA under the General Annual Grant arrangements for the recurrent expenditure of the Academy as defined in the Funding Agreement.

##### Other EFA/DfE Revenue Grants

Funds received from the EFA for

- Insurance - Top-up insurance funding.
- Rates - Refund of non-domestic rates.
- Catch-up premium - Literacy and numeracy catch-up premium for year 7 pupils who did not achieve at least level 4 in reading and/or maths at the end of key stage 2.
- Summer School - to help disadvantaged new pupils understand what and how they will be studying in key stage 3 and to help disadvantaged pupils who are behind in key areas, such as literacy and numeracy, to catch up with their peers.
- Pupil Premium - Funds received from the EFA to raise the attainment of disadvantaged pupils and close the attainment gap between them and their peers.

##### Local Authority - Special Education Needs

Funding received from the EFA via the Local Authority to support individual students with a SEN Statement. The salary costs of the Teaching Assistants are set against this and any overspend is funded from the GAG.

##### Local Authority - Other

Devon County Council Funds received/refunded

- Pupil Led and Pupil Premium Refunds to DCC for Excluded Students.
- 80% Broadband subsidy
- Intervention support
- Skills Centre

##### Restricted Donations

- Various restricted income & expenditure from Educational activities.
- Donations collected by students for Local, National and International charities.
- Sedao - Sponsorship from a local company which contributed towards a Cambridge University Trip for Year 10 students.

##### Nordab (North Devon Academic Board)

Is an informal partnership with local colleges, secondary schools, special schools and behaviour support units in the North Devon Area. This collective of schools was led by Braunton School up to 31.08.14.



## Braunton School and Community College Academy Trust

### Notes to the Financial Statements for the Year Ended 31 August 2015

#### 16 Funds (continued)

##### Trips

Income and expenditure relating to school trips.

##### Trips - Comenius

Project funded by the British Council to develop knowledge and understanding among young people and education staff of the diversity of European cultures and languages, and the value of this diversity. It helps young people to acquire basic life skills.

##### Perrigo

Donation by a local manufacturing company, to support the After School STEM (Science, Technology, Engineering and Maths) Club. It is a national, government and industry program aimed at getting students interested in these very rewarding career areas where there are some national shortages, even in a recession.

##### Braunton Learning Communities (BLC)

Collaboration between Braunton Academy and the five feeder schools that focuses on improving the learning opportunities, health, well-being and life chances of everyone in the learning community.

##### AGP (Artificial Grounds Pitch) - Trading Account

Trading account for the Braunton Academy AGP, which includes the income from the letting to local community groups less the expenditure incurred to maintain the pitch. The AGP was partly funded by the Football Foundation and was opened in 2007.

##### AGP (Artificial Grounds Pitch) - Sinking Fund

A fund set aside to pay for the replacement of the Artificial Turf which is in line with the requirement of the funding from the Football Foundation.

##### Peep Project

Pupil and Employer Engagement Project funded through North Devon Plus.

##### Sports England

A Project to pay for sports equipment and coaching to deliver extra-curricular Dance and multi-sports programme.

##### Athletic Track - North Devon District Council

Funding to contribute towards the maintenance of the Athletic Track and buildings.

##### Athletic Track - Sinking Fund

Income from the lettings of the Athletic Track to local community groups and a contribution from the school towards the requirement to set aside funds for the maintenance of the Athletic Track.

##### Ministry Of Defence Education Support Fund

Funding received by the Ministry of Defence to support Service Children through Academic interventions, afterschool supported study clubs and other support services.

##### Tennis Court Revenue Account

Account for the day to day running of the Tennis Court, with any surpluses being transferred to the Sinking Fund.

# Braunton School and Community College Academy Trust

## Notes to the Financial Statements for the Year Ended 31 August 2015

### 16 Funds (continued)

#### Tennis Court Sinking Fund

The Tennis Courts were partly funded by the LTA. A condition of the grant was to set up a sinking Fund to cover the cost of replacement.

#### Other Restricted Funds

Including :

- Recreational - Extra-curriculum activities which includes Duke of Edinburgh, Film Club and After School Clubs which are part-subsidised by the school.
- Stationery Shop - A project to support students who require or have forgotten to bring stationery items to school, to enable them to complete their studies.
- Schools Sports Co-ordinator - Income from the Braunton Academy Catchment area feeder schools for the provision of a PE Specialist to provide Sports programmes and development for them.

#### Fixed Assets

##### Big Lottery Fund

A project supported by the Big Lottery Fund to build a Vocational Opportunities Learning Environment (VOLE) with an outdoor classroom to enhance our on-site facilities for the benefit of all of our learners and learners from other secondary schools in the locality

##### EDF - Solar Panels

A project for the installation of Solar Panels on the Isaac Hall roof, match funded by EDF.

##### CIF -Toilet Repairs & Refurbishment

Urgent repairs, refurbishment and improvements to the Quadrangle Toilets building, including enclosing the open corridor link to make them 'indoor' rather than 'outdoor' toilets. The improvements also converted the existing girls toilets into a joint male and female facility.

#### Pension Reserve

This represents the academy's share of the assets and liabilities in the Local Government Pension Scheme. As with most pension schemes this is currently in deficit due to an excess of scheme liabilities over scheme assets which was inherited on conversion to an academy. The academy is following the recommendations of the actuary to reduce the deficit by making additional contributions over a number of years.

Under the funding agreement with the Secretary of State, the Academy Trust was subject to a limit on the amount of GAG that it could carry forward at 31 August 2015. Note 2 discloses whether the limit was exceeded.

# Braunton School and Community College Academy Trust

## Notes to the Financial Statements for the Year Ended 31 August 2015

### 17 Analysis of net assets between funds

Fund balances at 31 August 2015 are represented by:

	Unrestricted funds £	Restricted general funds £	Restricted fixed asset funds £	Total funds £
Tangible fixed assets	-	-	8,337,509	8,337,509
Current assets	300,418	399,874	67,190	767,482
Current liabilities	(539)	(177,643)	(36,827)	(215,009)
Pension scheme liability	-	(1,327,000)	-	(1,327,000)
Total net assets	<u>299,879</u>	<u>(1,104,769)</u>	<u>8,367,872</u>	<u>7,562,982</u>

### 18 Financial commitments

#### Operating leases

At 31 August 2015 the Academy had annual commitments under non-cancellable operating leases as follows:

#### Operating leases which expire:

	2015 £	2014 £
<b>Other</b>		
Within two to five years	<u>13,050</u>	<u>8,598</u>

# Braunton School and Community College Academy Trust

## Notes to the Financial Statements for the Year Ended 31 August 2015

### 19 Reconciliation of net (expenditure)/income to net cash inflow/(outflow) from operating activities

	2015 £	2014 £
Net (expenditure)/income	(20,951)	667,201
Depreciation	98,456	87,741
Donated capital and capital grants	(124,084)	(732,776)
Interest receivable	(8,221)	(8,631)
Decrease/(increase) in debtors	502,050	(507,314)
Increase/(decrease) in creditors	33,784	(20,415)
FRS 17 pension costs less contributions payable	53,000	33,000
FRS 17 pension finance income	24,000	39,000
Net cash inflow/(outflow) from operating activities	<u>558,034</u>	<u>(442,194)</u>

### 20 Returns on investments and servicing of finance

	2015 £	2014 £
Interest received	<u>8,221</u>	<u>8,631</u>
Net cash inflow from returns on investments and servicing of finance	<u>8,221</u>	<u>8,631</u>

### 21 Capital expenditure and financial investment

	2015 £	2014 £
Purchase of tangible fixed assets	(761,520)	(198,592)
Sale of tangible fixed assets	3,804	-
Capital grants from DfE	124,084	713,776
Capital grants from others	-	19,000
Net cash (outflow)/inflow from capital expenditure and financial investment	<u>(633,632)</u>	<u>534,184</u>

### 22 Analysis of changes in net funds

	At 1 September 2014 £	Cash flows £	At 31 August 2015 £
Cash at bank and in hand	<u>694,854</u>	<u>(67,377)</u>	<u>627,477</u>

# **Braunton School and Community College Academy Trust**

## **Notes to the Financial Statements for the Year Ended 31 August 2015**

### **23 Members' liability**

Each member of the charitable company undertakes to contribute to the assets of the company in the event of it being wound up while he/she is a member, or within one year after he/she ceases to be a member, such amount as may be required, not exceeding £10 for the debts and liabilities contracted before he/she ceases to be a member.

### **24 Pension and similar obligations**

The Academy's employees belong to two principal pension schemes: the Teachers' Pension Scheme England and Wales (TPS) for academic and related staff; and the Local Government Pension Scheme (LGPS) for non-teaching staff, which is managed by Barnett Waddingham. Both are defined benefit schemes.

The pension costs are assessed in accordance with the advice of independent qualified actuaries. The latest actuarial valuation of the TPS was 31 March 2012 and of the LGPS 31 March 2013.

Contributions amounting to £39,630 (2014 - £37,174) were payable to the schemes at 31 August 2015 and are included within creditors.

### **Teachers' Pension Scheme**

#### **Introduction**

The Teachers' Pension Scheme (TPS) is a statutory, contributory, defined benefit scheme, governed by the Teachers' Pensions Regulations (2014). Membership is automatic for full-time teachers in academies and, from 1 January 2007, automatic for teachers in part-time employment following appointment or a change of contract, although they are able to opt out.

The TPS is an unfunded scheme and members contribute on a 'pay as you go' basis - these contributions along with those made by employers are credited to the Exchequer. Retirement and other pension benefits are paid by public funds provided by Parliament.

#### **Valuation of the Teachers' Pension Scheme**

The latest actuarial valuation of the TPS was carried out as at 31 March 2012 and in accordance with the Public Service Pensions (Valuations and Employer Cost Cap) Directions 2014. The valuation report was published by the Department for Education on 9 June 2014. The key elements of the valuation and subsequent consultation are:

- employer contribution rates set at 16.48% of pensionable pay (including a 0.08% employer administration charge (currently 14.1%);
- total scheme liabilities for service to the effective date of £191,500 million, and notional assets of £176,600 million, giving a notional past service deficit of £14,900 million; and
- an employer cost cap of 10.9% of pensionable pay will be applied to future valuations.

The new employer contribution rate is applicable from 1 April 2015 and will be implemented for the TPS from September 2015.

A copy of the valuation report and supporting documentation is on the Teachers' Pensions website .

# Braunton School and Community College Academy Trust

## Notes to the Financial Statements for the Year Ended 31 August 2015

### 24 Pension and similar obligations (continued)

Under the definitions set out in Financial Reporting Standard 17 (FRS 17) Retirement Benefits, the TPS is a multi-employer pension scheme. The Academy Trust has accounted for its contributions to the scheme as if it were a defined contribution scheme. The Academy Trust has set out above the information available on the scheme.

#### Local government pension scheme

The LGPS is a funded defined-benefit scheme, with the assets held in separate trustee-administered funds. The total contribution made for the year ended 31 August 2015 was £144,000 (2014 - £136,000), of which employer's contributions totalled £112,000 (2014 - £105,000) and employees' contributions totalled £32,000 (2014 - £31,000). The agreed contribution rates for future years are per cent for employers and per cent for employees.

#### Principal actuarial assumptions

	At 31 August 2015 %	At 31 August 2014 %
Rate of increase in salaries	4.50	4.50
Rate of increase for pensions in payment/inflation	2.70	2.70
Discount rate for scheme liabilities	4.00	3.90
Inflation assumptions (CPI)	2.70	2.70
RPI increases	<u>3.60</u>	<u>3.50</u>

The current mortality assumptions include sufficient allowance for future improvements in the mortality rates. The assumed life expectations on retirement age 65 are:

	At 31 August 2015	At 31 August 2014
<b>Retiring today</b>		
Males retiring today	22.80	22.70
Females retiring today	26.10	26.00
<b>Retiring in 20 years</b>		
Males retiring in 20 years	25.10	24.90
Females retiring in 20 years	<u>28.40</u>	<u>28.30</u>

The Trust's share of the assets and liabilities in the scheme were:

# Braunton School and Community College Academy Trust

## Notes to the Financial Statements for the Year Ended 31 August 2015

### 24 Pension and similar obligations (continued)

	At 31 August 2015 £	At 31 August 2014 £
<b>Infrastructure</b>		
Equities	767,000	654,000
Gilts	66,000	60,000
Other bonds	66,000	45,000
Property	144,000	107,000
Cash	31,000	23,000
Other	265,000	210,000
Total market value of assets	1,339,000	1,099,000
Present value of scheme liabilities - funded	(2,666,000)	(2,341,000)
Deficit in the scheme	(1,327,000)	(1,242,000)

The actual return on scheme assets was (£3,000) (2014 - £74,000).

### Amounts recognised in the statement of financial activities

	2015 £	2014 £
Current service cost	(165,000)	(138,000)
Total operating charge	(165,000)	(138,000)

### Analysis of pension finance income/(costs)

	2015 £	2014 £
Expected return on pension scheme assets	73,000	46,000
Interest on pension liabilities	(97,000)	(85,000)
Pension finance costs	(24,000)	(39,000)

The actuarial gains and losses for the current year are recognised in the statement of financial activities. The cumulative amount of actuarial gains and losses recognised in the statement of financial activities since the adoption of FRS 17 is (£202,000) (2014 - (£194,000)).



# Braunton School and Community College Academy Trust

## Notes to the Financial Statements for the Year Ended 31 August 2015

### 24 Pension and similar obligations (continued)

#### Movements in the present value of defined benefit obligation

	2015 £	2014 £
At 1 September	2,341,000	1,735,000
Current service cost	165,000	138,000
Interest cost	97,000	85,000
Employee contributions	32,000	31,000
Actuarial (gains)/losses	(68,000)	345,000
Benefits paid	99,000	7,000
At 31 August	<u>2,666,000</u>	<u>2,341,000</u>

#### Movements in the fair value of Academy Trust's share of scheme assets

	2015 £	2014 £
At 1 September	1,099,000	708,000
Expected return on assets	73,000	46,000
Actuarial (losses)/gains	(76,000)	202,000
Employer contributions	112,000	105,000
Employee contributions	32,000	31,000
Benefits paid	99,000	7,000
At 31 August	<u>1,339,000</u>	<u>1,099,000</u>

The estimated value of employer contributions for next period is £111,000 (2014 - £97,000).

#### History of experience adjustments

	2015 £	2014 £	2013 £	2012 £
Experience adjustments arising on scheme assets	(76,000)	43,000	50,000	7,000
Experience adjustments arising on scheme liabilities	<u>68,000</u>	<u>(186,000)</u>	<u>(95,000)</u>	<u>(13,000)</u>

### 25 Related party transactions

Owing to the nature of the Academy Trust's operations and the composition of the board of Trustees being drawn from local public and private sector organisations, transactions may take place with organisations in which a member of the Board of Trustees may have an interest. All transactions involving such organisations are conducted at arm's length and in accordance with the Academy Trust's financial regulations and normal procurement procedures.

During the year the Academy Trust made the following related party transactions:

## **Braunton School and Community College Academy Trust**

### **Notes to the Financial Statements for the Year Ended 31 August 2015**

#### **25 Related party transactions (continued)**

##### **Lynne Sharratt**

(the Principal's spouse)

Nil (2014 £213.76) was paid to Lynne Sharratt for music tuition. At the balance sheet date the amount due to Lynne Sharratt was £Nil (2014 - £Nil).

##### **Brendan Harcourt**

(Governor)

Nil (2014 £10,002) was paid to Brendan Harcourt for his consultancy services as a student mentor.. At the balance sheet date the amount due to Brendan Harcourt was £Nil (2014 - £Nil).

##### **Mark Juby**

(Governor)

Nil (2014 £3,873) was paid to Mark Juby for Nordab Chair expenses. At the balance sheet date the amount due to Mark Juby was £Nil (2014 - £Nil).

##### **Ann Juby**

(Governor's Spouse)

Payments totalling £614 (2014 £2,012) were made to Ann Juby for bid writing, in accordance with the Academies procurement processes. At the balance sheet date the amount due to Ann Juby was £Nil (2014 - £Nil).

##### **West Cross Garage**

(A business owned by M Byrom - Governor)

During the period the Academy received no payments from West Cross Garage (2014 £300) for room hire. At the balance sheet date the amount due to West Cross Garage was £Nil (2014 - £Nil).

##### **Jayne Pearce**

(the deputy head's spouse)

£258 was paid to Jayne Pearce for invigilating services. At the balance sheet date the amount due to Jayne Pearce was £Nil (2014 - £Nil).